

# MINUTES

## ACMA PTO Meeting

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*Date | time* January 11, 2022 | 7:00 pm | *Meeting called by* Jenny Anderson

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### Board members:

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Jenny Anderson, PTO President | Molly Benito, PTO VP of Communications | Jim Weider, Treasurer | Megan Snow, Member at Large #2 | Jessica Dunn, Member at Large #1 | Maria Andrade, Member at Large #3 | Carley Spangler, Volunteer Coordinator | Erin Kilbourne, Member at Large #4 | Kristen Downer, Member at Large #5 | Terri Holland, PTO Member at Large #6 | Bjorn Paige, Principal | Christopher James Gorton | Laura Buck | Kirstan Graham | Erica West | Lorien Tenney | Christy C. | Colleen Stofan | Rocio Espinoza-Cotero

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### Time

### Owner

7:00 pm      Open      Jenny Anderson

Approve December PTO Minutes

1. Motion to approve: Jessica Dunn
2. Second of motion to approve: Carley Spangler
3. Vote to approve: Approved

Nominate and Vote Terri Holland to PTO Member at Large Position

Jenny Anderson

1. Nomination: Jenny Anderson
2. Motion to elect to Member at Large: Jessica Dunn
3. Motion to second to elect to Member at Large: Molly Benito
4. Vote to approve: Approved

Budget Review

Jim Weider

1. Funds raised \$6604.98
    - a. Cash Donations: \$3683.17
    - b. Fundraising events: \$3221.61
  2. Expenses
    - a. \$1104.40
  3. Donations and fundraising activity have been helpful.
  4. PTO Board will need to adjust the fundraising projection for Spectacular due to reduced fees as a one-time adjustment for 2021-2022. Typical years the ticket fundraising has been budgeted at least \$30,000.00
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## Spirit Wear pick up

1. Distribution, Saturday, January 18<sup>th</sup>, at 10:30 am.
2. Email to ACMA families with deliveries to pick up

Molly  
Benito/Erin  
Kilbourne

## Graduation Committee kick off

1. Parents have asked to participate.
2. PTO will support parents forming a committee to plan a celebration
3. ACMA graduating class is 86 students perhaps interested in a unique ACMA celebration rather than traditional large high school graduation event
4. Question: what are the rules for senior celebration?
  - a. BSD does not sponsor; typically occurs after student graduates
  - b. BSD property is not an option
  - c. PTO has coordinated event in past and does have obligations under its insurance
5. PTO Board to follow up on assisting a planning committee kick off

Jenny Anderson

## Spectacular Updates –

1. Spectacular, scheduled for January 21-22 is postponed for a later date in the school year due to effects of COVID-19 Omicron cases. Students, staff and audience health and safety is priority.
2. Online Auction, second annual, will be a separate online event, to occur as planned to start the weekend of January 21-22, or a possible short postponement if necessary to focus on the priority of health and safety of the ACMA community. PTO will communicate through its website, social media and ACMA school communication.

Molly  
Benito/Jenny  
Anderson/Bjorn  
Paige

## Principal's Update

1. BSD is the best communication source for ACMA families for COVID-19 related updates. BSD has been transparent on announcements and updates. Mr. Paige suggested bookmarking the BSD FAQ (frequently asked questions) website to easily find information.
  - a. BSD administration is monitoring each school.
  - b. It could be difficult know if advance if a faculty and staff attendance is affecting a school day because staff and faculty notify of absence the night before and morning of

Bjorn Paige

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- a school day. Perhaps if there is a pattern BSD might have insights to decide to plan a school change to comprehensive distance learning (CDL) or other options.
2. ACMA events continuing as of this time of the PTO meeting.
    - a. Student Choreography Showcase – January 20th
      - i. A single department with limited, by invitation only audience; no concession or volunteers are included with this performance.
    - b. Addams Family, Theatre Company musical, begins March 10. Performers are specific and practice together each day.
  3. Why do these performances differ from Spectacular?
    - a. Spectacular is an all-arts department event. Departments will come together as a large group. This is not a safe event to maintain public health and safety.
  4. ACMA Family Questions and Feedback:
    - a. Drop Off Pick Up Congestion and Safety
      - i. It is important to for each car to pull as far forward as the drive allows. PLEASE PULL FORWARD. This allows traffic on Center Street to pass through and all families to safely and orderly pick up and exit the school
      - ii. EXIT TO THE RIGHT ONLY ONTO CENTER STREET – reduces backup of cars and traffic hazard, as well as allows buses to quickly exist the school to be on time to the high schools.
    - b. Since return from Winter Break, as COVID-19 Omicron cases some classes have substitute teaches and low student attendance.
      - i. Substitutes need a teaching plan. Faculty have these prepared as best they are able with unplanned absence.
      - ii. Teachers are adjusting teaching plan if a significant number of students are missing and to adjust schedule temporarily if there are a high number of student absences and temporary CDL.
    - c. Student lunches during any CDL?
      - i. To-go lunches will be handed out similar to CDL during 2020-2021 school year. BSD will provide information as necessary should CDL be announced.
      - ii. CDL would be temporary targeted time frame and could be a subset of the entire district. BSD

- will communicate any details regarding CDL and student lunches.
- d. What might the PTO members do to support the staff at this time?
    - i. PTO members have been a demonstrable support of the ACMA staff throughout the last two years.
    - ii. Please continue to show grace.
  - e. Is the OHSU COVID-19 partnership identifying positive cases?
    - i. Approximately 10% of tests are identifying positive COVID-19 students.
    - ii. Tests are distributed on Monday, collected from students on Tuesday and results provided on Friday.
    - iii. Families can request to be added the test distribution by email to ACMA.
  - f. Second Consideration admission to ACMA
    - i. Second consideration auditions/interviews have begun and will continue through the last full week of January.

Staff Appreciation Committee

Jessica Dunn

- 1. PTO Staff Appreciation has provided snacks through the current school year. Faculty has appreciated the snacks and provided thankful feedback to PTO via email. While PTO volunteers are not able to be at the school adjustments are necessary. Jessica Dunn, Chairperson, suggested surveying faculty for their supply replenishment needs and will coordinate the survey on behalf of the PTO. Communication of how ACMA families can support staff will be shared by the PTO Board soon.

7:50 pm

Adjournment

Jenny Anderson

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