

MINUTES

Arts & Communication Magnet Academy

June 11, 2019 | Meeting called to order at 7:04 p.m. by Carol Biederman

In Attendance

Carol Biederman, Kerry Galhar, Jesse Crowell, Lisa Nilsson, Mary Ann Campbell, Tuk Zimmerman, Seona Zimmerman, Carrie Salahiamid, Lorien Tenney, Jeannine Anderson, Kathy Leis, Catherine Healy, Jami Curl, Courtney Cronk, Leslie Swinford, Marni Viskov.

Approval of Minutes

The meeting was called to order at 7:04 p.m. by Carol Biederman, PTO President. The minutes were read from the May 2019 meeting. Carol motioned to accept the minutes into the PTO records. Jami Curl, PTO Vice President, provided a second on the motion and the motion was accepted.

Board and Guest Introductions

The current Board members, the new Board members, and guests were introduced during New Business.

Old Business

Carol asked for additions to the agenda that had been distributed and introduced Old Business for the meeting. The ACMA annual fund-raising event, "Spectacular", financials and lesson learned were discussed. Spectacular brought in gross donations of approximately \$27,000.00 and while the final accounting is pending the net donations after expenses is projected to be between \$22,000.00 and \$23,000.00. Carol thanked the ACMA faculty and staff for their efforts. A lesson learned take away for similar funding raising performance events would be to omit an end time in publications and programs. Another take away is to thank the stage crew (during or before close of performance event).

New Business

Carol announced this is the last meeting for current PTO Board Members and announced the new PTO Board Members would begin at this time. Jami Curl, incoming PTO President, thanked Carol for her time and energy throughout this school year (2018-2019). PTO members, past and present, and guests introduced themselves.

Carol introduced the potential for changes to PTO bylaws, specially office election and duties. A motion was raised to add individuals to shadow current PTO Board members to learn the duties of PTO roles to prepare for PTO members in subsequent years or replacements, if needed. The motion was accepted.

Jami presented information about PERIOD @ ACMA. This a student led chapter of PERIOD an international organization celebrating periods and providing to those in need, as well as one of its goals is to abolish period poverty. The request from PERIOD @ ACMA is to advocate to the Beaverton School Board for the district to provide menstrual products in all female and unisex rest rooms. Also, PERIOD @ ACMA has asked the PTO to advocate for an online survey, support signatures to a petition and sponsor a letter to ACMA parents and PTO members to be sent this summer.

The ACMA Grad Night was cancelled due to low volume of tickets sold. The venue will likely refund fees paid by the PTO. The PTO members discussed planning for next year. Perhaps seeking the leadership and coordination of parents of ACMA junior students. This may lead to an event that represents the voice of the seniors and remains a surprise to the seniors. This year's Senior breakfast went well.

It was noted the roles of PTO Fund Raising Coordinator and Volunteer Coordinator are not expressly called out in the bylaws as PTO Board Members. This is something that can be changed by incoming board. There was a request for a shadow to Linda Nezbeda, Volunteer Coordinator.

Jami introduced the potential to add Members At Large to PTO Board roles. The high-level role of Members At Large would be to 'people persons' of PTO and has goal of empowering PTO membership.

Two funding requests were presented and approved. See details below.

Student Government was not in attendance at this meeting.

Funding Requests

Orchestra Scholarships. Requested by Mary Ann Campbell, faculty, on behalf of orchestra students. The request of \$870.00 to fulfill full annual scholarships of \$1900.00 to be awarded as reimbursement to orchestra students age 13-14 yrs. of age for use toward private music lessons, summer music programs and similar purposes. The music students sell tickets to orchestra concerts to raise money for the scholarship program. Reimbursements to scholarship recipients in consistent with the school reimbursement policy. Students awarded scholarships are announced at an end of the school year assembly. Carol raised a motion to approve the funding request. Two PTO attendees provided second of motion. Motion accepted.

Shaun Hennessey –Theatre department. The request was to cover incident cost such as janitorial time for Theatre Dept. PAC events, bus transportation. The request was for PTO funding of \$1458.55. The PTO approved and requested Mr. Hennessey fill out the ACMA Funding Request Forms. ACMA PTO Bylaws indicated requests for greater than \$500.00 are to be posted on the ACMA PTO website for 30 days. After this time the funding request can be completed.

Principal's Report

Principle Bjorn Paige presented his report. He had attended a Beaverton City Council meeting with architecture students this evening. He recapped the success of senior student graduation and shared the events planned for the last week of school. June 19, 2019 is the last day in this budget year. June 20, 2019 is moving day from ACMA to Timberland Middle School, temporary location of ACMA. Principal Paige and Margaret will be located at Timberland on June 20th. The school office is closed June 21st and July 5th-6th.

He shared the projected date the school will come down is July 11th. This will be after school district salvage, abatement and school alarms are taken offline. The actual day is subject to rescheduling. Cameras will be posted on campus were feasible for online viewing. Groundbreaking is scheduled for Saturday, September 21st, 10 am -11 am. This will be an official school district event. Invitations will be sent out. However, parking will be limited due to construction.

Budget

Damarise, Treasurer for 2018-2019, was absent. A reminder was shared to submit receipts for reimbursement by June 30, 2019. The forms are on the ACMA PTO website. The current PTO treasury balance is \$37,000.00 to \$38,000.00; however there remain larger expenses yet to come in. The budget projection is better than anticipated and it is expected ACMA PTO will be able to approve the historical funding requests submitted to the PTO.

Catherine shared the Family Fund donations were approximately \$10,000.00. The goal was \$15,000.00; yet total donations exceeded prior years. Corporate matching donations were near \$4,000.00. She recommends continued education and awareness campaign for next year. Catherine shared the experimentation with "restaurant night" fundraising for ACMA has been mixed and worth continuing. There was discussion among the PTO members on ideas to raise awareness and donations for the ACMA Family Fund. The group discussed increasing presence at ACMA Day. On ACMA Day families go through lines to pick up materials and pay fees for the new school year. Perhaps this is a time to collect for the ACMA Family Fund. The challenge is the school district cannot collect the donations. The donations need to be collected by the PTO. Additional ideas to increase the family fund and other PTO donation events were discussed. And it was shared by Catherine the months of October and November were higher volume donation months.

Calendar

Upcoming ACMA and Beaverton School District calendar:

Monday, August 19th: ACMA day

Thursday, Aug 29th is Back to School; a PTO sponsored evening event

Tuesday, Sept 3rd: first day of school for new ACMA students

Wednesday, September 4th: first day for returning ACMA students; second day for new students

Friday, September 6th, First Friday, Conversation with Principal Paige

Tuesday, September 11th, PTO Meeting, Timberland/ACMA Library

Next Meeting

Tuesday, September 11th, ACMA/Timberland Library, 7:00 pm

Motion to adjourn was made at 8:36 p.m. and was passed.