

MEETING MINUTES

ACMA PTO Meeting

Date | time December 14, 2021 | 7:00 pm | *Meeting called by* Jenny Anderson

Board members

Attendees: Bjorn Paige, Principal | Jenny Anderson, PTO President | Molly Benito, PTO VP of Communications | Jim Weider, Treasurer | Jessica Dunn, Member at Large #1 | Carley Spangler, Volunteer Coordinator | Erin Kilbourne, Member at Large #4 | Kristen Downer, Member at Large #5 |

Time	Item	Owner
7:00 pm	<ul style="list-style-type: none">Open	Jenny Anderson
7:03 pm	Review and Vote to Approve November PTO Meeting Minutes Motion to Approve: Molly Benito Motion Second: Jessica Dunn Voted to approve by attendees. Minutes Approved-	Jenny Anderson
7:08 pm	Budget Review <ul style="list-style-type: none">Summary of recent donations received. \$750.00 to WeAreACMADance West budget allocation will be distributed to support a January local, not overnight weekend event. Funds include a charter bus to take students to/from even, over the course of two day, in Vancouver, WA and daily stipend for food. \$3270.00Slow donations and spendingOther off campus will not take place at this time. Overnight events are not within BSD COVID-19 guidelines.	Jim Weider Bjorn Paige (BSD guidelines, budget line updates)
7:15 pm	New Business Spirit Wear Online Order Summary & Distribution <ul style="list-style-type: none">Spirit wear campaign complete.Spirit wear will arrive between 12/21. On campus distribution scheduled for 12/22/2021. Buyers will be updated by email.	Erin Kilbourne
7:20 pm	Spectacular <ol style="list-style-type: none">Save the Dates: January 21-22Volunteer Opportunities- something for everyone<ol style="list-style-type: none">Communication will go out to save dates; and sign up as wellProgram<ol style="list-style-type: none">Online program and limited printed programsSell hard copies. Likely to cover cost to print.	Molly Benito/Carley Spangler/Jenny Anderson

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	<ul style="list-style-type: none"> d. Marketing <ul style="list-style-type: none"> i. Lawn signs and Banner to use on campus to promote event ii. Banner approx. \$90 for 10 ft x 2 ft iii. Lawn signs (5) double sided. Approximately \$80 e. Spirit Wear <ul style="list-style-type: none"> i. ACMA logo gear perhaps available. Supply Chain could impact. Designs have been created. f. Auction Baskets <ul style="list-style-type: none"> i. Completing auction baskets ii. Wish list to be sent to ACMA school email distribution. This will include an Amazon Wish list for quick orders. iii. Drop off and photography baskets planned for week of December 27th g. PTO Families: Talent, treasure or time <ul style="list-style-type: none"> i. Any family or individual with time to volunteer, talent to share with committees or donations or services to offer are welcome to reach out to PTO by email at ACMAPTO.COM 	
7:40 pm	<p data-bbox="297 940 654 970">Teacher Appreciate Update</p> <ul style="list-style-type: none"> • Cider and Cocoa bar in the employee lounge on Friday, December 17th • New campaign starting at the beginning of calendar year • Fresh fruit has been well received <ul style="list-style-type: none"> ○ More apples could be a good idea 	Jessica Dunn
7:45 pm	<p data-bbox="297 1215 597 1245">Principal Paige Update</p> <p data-bbox="297 1268 906 1297">There are two monthly coffee's with Mr. Paige.</p> <ul style="list-style-type: none"> • The First Friday, 7:45 am. Zoom link sent before the meeting through ParentSquare. • Third Friday of the month at 9 am. Zoom link sent before the meeting • Updates <ul style="list-style-type: none"> ○ Open Mic January 20th ○ Winter Formal Dance -February 4th ○ New BSD Policy recently sent out to all BSD families <ul style="list-style-type: none"> ▪ Effective January 3rd ▪ Read emails or find details on BSD website, Beaverton.k12.or.us • Questions <ul style="list-style-type: none"> ○ Masks are no longer required outdoors at BSD school; this includes drop off and pick up areas ○ Spectacular, annual fundraiser of ACMA, January 21 & 22 will follow the same ticket sales as Sound of Music. Online 	Bjorn Paige

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	<p>ticket sales and an empty seat between groups will be automatically applied to maintain a 3 foot social distance. Capacity with this seating is approximately 260 attendees per performance.</p> <ul style="list-style-type: none">• Other ACMA events can be found at the school calendar at: https://acma.beaverton.k12.or.us/connect/calendar	
8:00 pm	Questions	Jenny Anderson
8:05 pm	December 16 th Fundraiser: MOD PIZZA	Jenny Anderson
8:15 pm	Adjournment	Jenny Anderson
