

# ACMA PTO MINUTES

Meeting March 2021

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*March 9, 2021 7:00 p.m. | Meeting called to order at 7:03 by Jami Curl*

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## In Attendance

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Bjorn Paige, Lorien Tenney, Jami Curl, Kerry Gelhar, Jesse Watson, Jeannine Anderson, Jim Weider, Kris Snow, Kristin Davis, Molly Benito, Erin Kilbourne, Megan Snow, Bjorn Paige

The PTO Board and PTO Members in attendance shared introductions.

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## Approval of Minutes

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The February and March PTO meeting minutes will be approved at the April PTO meeting.

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## New Business

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1. Open Board Position.
    - a. Member-at-Large. Megan Snow has an interest in serving as PTO Board Member-at-Large. Jami Curl motioned to nominate Megan for the Member-at-Large position and hold a vote. Jesse Watson provided the second to the motion. The PTO members in attendance vote unanimously to election Megan Snow.
    - b. Open positions for the school year 2021-2022 there will be open PTO Board positions. These positions will need a new PTO member due to graduations and moving of current PTO Board members.
      - i. VP of Operations
      - ii. Member-at-Large
      - iii. PTO members can also express interest in all other Board positions
        - a. PTO member vote in 2021-2022 PTO Board at the June 2021 meeting
  2. Margaret Fitzgerald, ACMA Staff, on behalf of the school is requesting \$500.00 for yard signs for graduating seniors. The funding request would be a contribution to assist the school. The school will need funds by March 19<sup>th</sup> to order and receive signs in time for graduation. ACMA PTO had contributed \$500.00 toward yard signs for graduates. The PTO members wish to continue to support ACMA graduating seniors. The funding request would need to be provided from the discretionary budget line item. The annual budget for this line item is \$2000.00. The PTO has allocated \$1600.00 for prior funding requests, predominantly supporting comprehensive distance learning. The PTO members discussed holding a fundraising event to make up the funds approved above the remaining discretionary budget. The PTO will develop a fundraising event and will coordinate with the school to assist with communicating the campaign details. Kerry Gelhar motioned to vote to approve the funding request. Jami Curl provided the second to the motion. The PTO members voted to approve this funding request.
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## Budget Minutes

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Jesse Watson, PTO Treasurer, shared the Corporate Match income budget line year to date has actually grown \$3600.00. The Corporate Match includes PTO member donations matched by employers, restaurant night, Fred Meyer Community Rewards and Amazon Smile. Jesse shared there is a tutorial at [ACMAPTO.com](http://ACMAPTO.com) to assist PTO members to set up Fred Meyer Community Rewards and Amazon Smile. This is free money donated to ACMA PTO just for shopping at Kroger stores and Amazon.com. The WeAreACMA fund has not had much income activity. The ACMA PTO budget this year has been able to meet its obligations, such as administrative fees and the adjusted budget lines this school year. An increase in funds raised is needed to have funds available to begin funding budget items and obligations in the next school year. The constraints due to COVID restrictions statewide have had a significant impact.

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## Committee Reports

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### 1. Fundraising Update.

- a. There are two upcoming Restaurant night events.
  - i. Thursday, March 11, 2021, MOD Pizza, Cedar Hills Blvd., ALL DAY
  - ii. Sunday, March 28, 2021, MOD Pizza, Cedar Hills Blvd., ALL DAY
- b. There are two restaurant fundraising events in April and May.
- c. Spring Basket Online Auction fundraising proposal.
  - i. The proposal is similar to raffle baskets included in Spectacular, the annual ACMA PTO fundraiser.
  - ii. The proposal would be an online auction.
  - iii. Basket themes would be identified.
  - iv. Basket value would vary in value to promote wide participation.
  - v. Rallyup.com is the preferred website to use because it has other services available to raise funds. The site can support a store front.
  - vi. The current donor list would be leveraged to identify donors.
  - vii. The auction would likely be open May 17<sup>th</sup> – June 1<sup>st</sup>. The drawing date proposal is June 4<sup>th</sup>.

The PTO members supported the proposal and several PTO members volunteered to create a basket, including seeking donations of items and funds for the basket. The PTO members agreed to meet as a Committee next Tuesday, March 16<sup>th</sup>, 7 pm to 8 pm, to kick off the planning.

### 2. Teacher Appreciate Committee Update.

- a. Teacher appreciation efforts are underway. Gift bags are screen printed with ACMA Art. Once the screen printing is complete the gifts collected will be distributed. There will be extra bags screen printed, due to the cost efficiency to screen print the remaining bags. The extra bags will be available for sale. Sale of the extra bags could cover the cost to screen print the bags and generally a modest amount of extra monies. ACMA PTO has created online sales capabilities.

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## Principal's Reports

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Principal Paige shared the upcoming ACMA events.

1. Parent Mixer, Monday, March 15<sup>th</sup>, 9 am.
2. Open Mic, March 17<sup>th</sup>, 11 am.
3. Spirit Week, March 15<sup>th</sup> through March 19<sup>th</sup>
4. First Friday, Friday, April 2<sup>nd</sup>

For more information on upcoming events and dates, see the [ACMA calendar](#) or [ACMAPTO.com](#)

Principal Paige shared there will be a graduation commencement event conducted outdoors. The specific details will be shared when finalized. ACMA would like to hold the traditional graduate student “clap out”.

Mr. Paige had shared information available during the March, First Friday and summarized the known details during the PTO meeting. The hybrid learning option would include two (2) days of on campus instruction. All students will participate in distance learning on Wednesday. ACMA hybrid learning will begin after a three (3) day weekend to support campus preparations. Before hybrid learning begins there will be a new student orientation for the Tumwater campus. The sixth-grade class and new entering students have not been on campus. There will also be COVID safety orientation for students electing hybrid learning. There will be professional development day orientation. ACMA may ask for volunteers, if feasible, to help support hybrid learning. The PTO could assist in requesting and coordinating

volunteers with ACMA staff. Examples of help is to provide presence and reminders to follow the COVID safety precautions necessary for hybrid learning. The students would be assigned a consistent group to attend with through the remainder of the year. Lastly, lockers will not be used during hybrid learning. The Beaverton School District (BSD) will prioritize grouping families on the same days to facilitate bus transportation. More specific details will be provided in an email from BSD.

ACMA would like to have a “walk through” event, similar to the fall event for school photos, on May 4<sup>th</sup>, as part of a ‘May The Fourth’ celebration.

There were questions from the PTO members.

1. Governor’s recent announcement of the impact of BSD hybrid learning. The timeline for BSD and the governor’s announced timeline is consistent. BSD has not yet changed its communication impacting lower grades.
2. Specific requests for attendance groups based on carpool may not be met, because the priority is to put families in the same group. The logistics of creating attendance groups will prioritize families, bus transportation and safety. Student attendance must be distributed to maintain COVID precautions.

Principal Paige shared a photo of the construction at Center Street campus. The construction is going well. A few surprise improvements have been made to the ACMA Performing Arts Center (PAC). The surprise improvements include paint, sound and other great upgrades desired by ACMA. This is great news.

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### Next Meeting

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April 2021 PTO meeting, Tuesday, April 13th at 7:00 p.m.